

Annex 3, Part B  
(To ODM Release,  
April 28, 1955,  
"Operation Alert 1955")

## OPERATION ALERT 1955

SUBJECT: Communication

1. Purpose: This annex offers suggestions and guidelines for certain communication procedures for Operation Alert.

2. Assumption: No special assumption.

3. General guidance, instructions, and information.

a. To insure transmission, receipt, and delivery of messages, a simple accounting system is required. This operation is performed by each agency at its Emergency Relocation Site by a MESSAGE CENTER. Specifically, the Message Center is charged with the acceptance of message traffic for transmission and delivery. In some agencies the teletype operator can perform all the functions of the Message Center, however, in most agencies additional people will be required to process and deliver messages. Quite often it is a part of the Administrative Office of the agency.

b. The following forms are suggested for controlling messages:

(1) "IN" Message Register. On this register is entered the message number received during the current day, date time group, where the message came from, time of receipt, time of delivery, and to whom it was delivered.

(2) "OUT" Message Register. On this register is entered the number of the message (sometimes called the "Station Serial Number"), date time group, station to whom the message is sent, and time the message is sent.

(3) A Message Delivery List may be used if it is desired to have a signature for each message delivered.

(4) List of signatures of those in your agency authorized to release official messages.

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c. Outgoing Unclassified Messages

(1) Information on preparing messages has been supplied separately and it is recommended that Communication Officers reproduce it for assistance to those who write messages within the agency. Message-form blanks are available from the Office of Defense Mobilization.

(2) Message originators should submit one original and one carbon copy to the Message Center.

(3) Upon receipt of messages for transmission, the Message Center verifies its completeness, accuracy, and authenticity.

NOTE: No message should be accepted unless it is an official message and its release has been authorized. The best assurance of this is the maintenance of a signature file in the Message Center containing examples of the signatures of those persons authorized to prepare and release message traffic. Be sure to check that the word "UNCAP" appears as the first and last word in "problem play" messages.

(4) Enter the time received and number of the message on each copy. Make necessary entries on the "OUT Register." On the copy for the teletype operator, insert at the top of the message the TWX call signs, routing or address indicators. The "TO" and "FROM" in English is not transmitted.

(5) When the message has been sent by the teletype operator, the "Time of Sending" and initials of the operator is placed on the message which is returned to the writer for his files. Appropriate entries are made in the Message Center "OUT Register."

d. Incoming Unclassified Messages.

(1) When the Message Center is first established it will be necessary to determine what its message distribution will be and arrangements made for providing an adequate number of message copies.

Card files (one alphabetical by personnel and one cross-referenced by area, function, or unit as may be applicable for each agency) have been found useful in agency routing procedures in connection with the Message Delivery List. Few messages will be from person to person.

(2) Essentially the procedure is the same as that for outgoing messages. Information to complete the "IN Register" is taken from the message prior to delivery to addressee. The Time of Delivery (TOD) is completed when the addressee or his representative signs for the message.

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(3) The coded address and routing indicators are replaced by agency designations in English prior to delivery.

(4) Mark the classification on the top and bottom of the message before it is delivered.

e. Classified Messages.

(1) Classified messages are processed and discussed as above except that cryptographic personnel normally complete all the entries on a similar cryptographic center register.

(2) Classified messages are generally not received by the Message Center Register Clerk, but go directly to the Cryptographic Center for processing. In small centers the same individual(s) may perform all the above functions and duties.

(3) Group counts consisting of the actual count of the cypher groups in the message text is entered on the cypher copy which is routed and prepared for transmission.

(4) Mark security precedence top and bottom.

(5) Mark "PARAPHRASE NOT REQUIRED" or "PARAPHRASE REQUIRED" as the message requires.

(6) Check for security violations.

(7) Observe all security regulations pertaining to the security classification of the message.

f. General Information

(1) Close the day's business at midnight (2400R). Complete files of incoming and outgoing messages in numerical order. Start the new business day at 0001R with new registers and a new sequence of message serial numbers.

(2) An agency relocation site telephone directory, local roster of agency personnel, and a copy of CAPCOMM, and a copy of FCDA Standards for Operations Alert 1955 should be available in the Message Center.

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(3) Messages for the Communications Officer of any agency will be indicated by the numeral "99" following the address indicator.

EXAMPLE: "SUGAR 99" would be a message for the Communications Officer at SUGAR.

(4) Messages for personnel of your agency who may be stationed, visiting, or acting as liaison at another location, will be designated by your agency address indicator followed by the numeral "75" at the beginning of the text of the message.

EXAMPLE: "UNCAP for VICTOR 75 - - - TEXT - - - UNCAP" would be a message to be delivered to VICTOR personnel at that location.

(5) St. Louis RDMC can be reached during Operation Alert 1955 on TWX No. Weldon Springs 647 or by telephoning St. Louis National 3-4546, 7, 8, or 9 or 3-4550.

(6) All written messages should include the title or personal name of the addressee and signature of the sender, street locations and city names should not be used in lieu of appropriate code names referred to elsewhere.

In placing telephone calls, the name of the called party should be given to the distant agency operator when the location is reached through the normal code name procedures, and the calling party may identify himself by his personal name.

Annex No. 7  
(To ODM Release  
April 28, 1955  
"Operation Alert 1955")

## OPERATION ALERT 1955

SUBJECT: Sequence of Operational Play for Operation Alert 1955.

1. Purpose. To provide guidance on the sequence of operational play to insure a uniform order of events with proscribed timing.

2. Assumptions

a. That each agency will have a pre-test cadre operating at site (reference letter April 14, 1955, subject: Activation of Relocation Sites).

This cadre should be carefully chosen as this group will have to conduct the agency operations during the first several hours of the exercise while the main body of personnel are enroute. (reference General Statement on Operation Alert 1955, dated April 28, 1955, paragraph 4).

b. That the selected maximum "key corps" of each agency at the relocation site, from arrival to end of exercise, will be capable of directing and controlling a succession of consecutive problems with uniformity and simplicity.

c. These actions must be specifically geared to the test conditions of determining the over-all effectiveness of continuity of government by means of agency relocation sites and their capabilities of maintaining with timely communication and interagency coordination, the continuity of operation by the agency and by the government under the attack conditions.

3. Timetable for the Exercise

a. Telescoped time for the Exercise. Problems arising under simulated attack conditions will be time-phased within the telescoped time periods as follows:

Alert Signal	June 15 (D-day)	11:05 a.m. EST
D to D + 2	June 15	11:05 a.m. EST to 4 p.m. EST
D + 3	June 15	4:00 p.m. EST to 7 p.m. EST
D + 4	June 15	7:00 p.m. EST to 10 p.m. EST
D + 5	June 15/16	10:00 p.m. EST to 1 a.m. EST

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D / 6	June 16	1:00 a.m. EST to 4 a.m. EST
D / 7	June 16	4:00 a.m. EST to 7 a.m. EST
D / 8	June 16	7:00 a.m. EST to 10 a.m. EST
D / 9	June 16	10:00 a.m. EST to 1 p.m. EST
D / 10 to D / 30	June 16/17	1:00 p.m. EST 16th to 5:00 p.m. EST, 17th.

b. Timed release of damage assessment data. The following time schedule will be followed in the release of damage assessment data from the Bomb Damage Assessment Group at High Point:

National summaries and supporting tables	June 15 - 5 p.m. EST
St. Louis - maps and related data	June 15 - 6 p.m. EST
St. Louis - tabulation of damage status	June 15 - 7 p.m. EST

See Annex No. 4 (revised) for additional details of types of data contained in these releases and for schedule flow of operational data from FCDA. This bomb damage assessment data is being pre-packaged and furnished each agency on Friday, June 10th and should be at all relocation sites before the "Alert." Each package will be marked with the date and time when it is to be opened.

ANNEX No. 4 Revised  
(To ODM release  
April 28, 1955,  
"Operation Alert 1955")

## OPERATION ALERT 1955

SUBJECT: Damage Assessment and Operational Data

1. Purpose. This Annex discusses the availability of information during Operation Alert 1955. It should be read in conjunction with the General Statement on Operation Alert 1955, dated April 28, 1955, especially paragraphs 2, 5 and 6.

The purpose of this memorandum is to inform the agencies that information on the simulated attack will be sent out from High Point during Operation Alert to assist them in carrying out their emergency functions. This memorandum will describe the maximum information to be expected, during Operation Alert, on:

- A. Damage assessment, as prepared at High Point; and
- B. Civil defense reports, as prepared at Low Point, reported through High Point.

2. Assumptions. No special assumptions.

3. General guidance, instructions, and information. Each agency is instructed to plan its activities during Operation Alert 1955 on the basis of its own information and that listed below.

If advance plans reveal the need for information which is not listed in this memorandum and which the agency is not able to obtain by itself, a request for the additional information should be made to the Damage Assessment and Operational Data Coordinator.\* Information which proves to be essential during the exercise, but for which no advance provision was made will have to be requested as a part of the exercise.

It is not likely that any organized information beyond that listed below can be prepared and made available in time for the test. However, formulation of needs will aid future planning and facilitate evaluation of operations under Operation Alert with regard to such information.

\* See footnote on page 6.

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The damage assessment activity consists of an assembly of data previously collected and arranged to permit approximate assessment of damage from the assumed type of attack. The data are then tabulated in national summaries and certain kinds of data are tabulated by metropolitan areas. The results should be moderately accurate as gross indications of damage but it should be kept in mind that they are based on rough indicators of the areas damaged. The damage assessment analysis, like other parts of the exercise, is only partially developed and is being tested for its effectiveness. Present plans call for more kinds of information to be introduced into the tabulations and specific account will be taken of evacuation, which is not included in the damage assessment at this time.

In general, information will be released to the agencies by High Point earlier in the exercise than might be strictly realistic. This is to allow the agencies to have the use of the information during the greater part of the period June 15-17.

#### Civil Defense Reports

The Federal Civil Defense Administration has provided for two kinds of reports to be made thru its administrative channels:

A. Flash reports on attacks, evacuation, etc. (See FCDA "Standards for the Detailed Development of National Civil Defense Test Exercise Operation Alert 1955," Appendix D, Information Reporting Guide.)

B. Situation reports on whole blood, water supply, mass feeding, rail transport, etc. (See "Standards," Appendix H, Code for Reporting Essential Items of Information and for Posting Emergency Operations Center Status Boards).

Low Point is responsible for evaluating all Civil Defense emergency information received and will prepare and issue reports of the evaluated information for High Point staff and for relay to other Federal agencies. The following will be relayed to High Point:

(1) Flash reports on evacuation.

(2) Flash reports on cities hit.

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- (3) Initial damage reports consisting of name of city approximate ground zero; radius of damage and type of burst. In some cases estimated casualties may be included at the city level at this time.
- (4) Estimated number of displaced persons and estimated total casualties by state and by region.
- (5) The regional and state over-all civil defense situation, utilizing the code provided in Appendix H of the exercise standards.
- (6) Summary reports of evaluated information.
- (7) Factual summaries indicating the status of the situation and actions being taken to assist attacked cities.

Note: The summaries in (6) and (7) will be prepared approximately for each 3-hour period. The other information will be prepared periodically based on receipt of information received from the field through Civil Defense channels.

#### Damage Assessment

The Damage Assessment Group at High Point plans to release, at appropriate times during Operation Alert 1955, for the use of the agencies the following information:

##### A. Information about population

1. Population groups about which information will be estimated:
  - a. total daytime population
  - b. total nighttime population
  - c. doctors
  - d. auxiliary doctors (dentists, veterinarians)
  - e. registered nurses
2. For each of these groups, there will be estimates of:
  - a. mortalities from blast
  - b. injuries from blast

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- c. mortalities from fallout
- d. injuries from fallout
- e. uninjured (by subtraction)
- f. total

3. Each of these estimates will be distributed by:

- a. Standard Metropolitan Area
- b. State
- c. FCDA region
- d. U. S. total

B. Information about shelter and hospitals

1. Structure, whose condition will be estimated:

- a. dwelling units (in number of units)
- b. short term hospitals (in number of beds)
- c. long term hospitals (in number of beds)

2. For each type of structure, there will be estimates of:

- a. Damage status A (destroyed)
- b. Damage status B (heavily damaged)
- c. Damage status C (moderately damaged)
- d. Damage status D (slightly damaged)
- e. Undamaged by blast
- f. Total

3. Each of these estimates will be distributed by:

- a. Standard Metropolitan Area
- b. State
- c. FCDA region
- d. U. S. total

C. FCDA stockpiles of medical supplies and equipment.

1. Supplies and equipment.

Typical items are: First-aid stations, improvised 200-bed hospitals, blood derivatives, antibiotics in doses, rolls of bandages, yards of sutures, etc.

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2. (same as B-2 above; also with effect of fall out)

3. (same as B-3 above)

D. Information about manufacturing facilities.

1. National totals - Damage to facilities as measured by:

Value of shipments and employment for all two-digit industries (SIC) and for selected four-digit industries.

2. Standard Metropolitan Areas or Cities. - Facilities at risk, which produce selected critical products in terms of percentage of total national capacity.

3. Some of the industrial effects of fall out may be provided.

Damage Assessment for St. Louis

The Standard Metropolitan Area of St. Louis is being used for a pilot study of more extensive assessment of damage than will be made for other areas of the country. This information is to be used as though similar data were forthcoming for other areas which have been attacked. Two kinds of information will be sent to the agencies.

- A. Maps, with related text; and
- B. Tabulations of damage status.

The maps will be distributed in advance of Operation Alert 1955 with instructions on the time to open the package. This will simulate a courier-delivery of the packet. The following items will be included;

A. Maps.

- 1. A photomosaic of the St. Louis area
- 2. Prints, on the same scale, suitable for comparison or overlay on the photomosaic, of
  - a. blast damage
  - b. occupancy zoning
  - c. transportation services
  - d. utilities and essential services
  - e. communications
  - f. population and dwelling units
  - g. IEB essential installations (CLASSIFIED)

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3. Prints, on a different scale, covering a larger area, showing the progress of the evacuation.
4. Prints, on a third scale, covering a much larger area, showing the location and intensity of fallout.

B. Tabulations.

The tabulations will show locations (within the Missouri-Southern Illinois area) and damage status of some of the following:

1. Population, housing, medical resources
2. Community floor space
3. Food stocks
4. Water supply systems
5. Electric power supply--small plants
6. Radio transmitters--mobile
7. Telecommunications exchanges
8. Railroad yards
9. Railroad repair shops
10. Petroleum refineries

4. Review and Evaluation. Each agency will submit a report after "Operation Alert" which evaluates the usefulness of each kind of information received during the exercise. The above lists of kinds of information may be used as a checklist to assist in preparing this evaluation. These reports are due before 15 July.

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For further information contact: Mr. Walter F. Ryan, code 189 - ext 675  
or Mr. Ezra Glaser, code 189 - ext 551  
Room 432 or 427 Executive Office Building

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(Final)  
7 June 1955

INTELLIGENCE ADVISORY COMMITTEE

IAC Participation in

Operation Alert 1955

Attached is the outline plan for Operation Alert 1955, approved  
by the IAC on 7 June 1955.



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Secretary

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IAC PLAN FOR OPERATION ALERT 1955

1. General Purpose:<sup>1/</sup>
- a. To evaluate the effectiveness of relocation planning;
  - b. To determine present ability to conduct essential war-time functions of the Federal Government at relocation sites under conditions of sustained alert; and
  - c. To test ability to deal with problems arising under attack conditions.

2. General Assumption:<sup>1/</sup>

Insofar as day-to-day activities pertaining to essential wartime functions are concerned, no attack has taken place, i. e., Washington is intact, but the situation is critical and a partial relocation has been ordered.

3. Role of NSC in the 15-17 June Exercise:

The President has stated that the National Security Council should be prepared to meet on its regular schedule during the 15-17 June exercise. He has not said where it will meet, nor has an exact agenda been set.

4. Role of the IAC in the 15-17 June Exercise:

The IAC may be called upon to advise the Director of Central Intelligence in discharging his responsibilities as intelligence advisor to the President and the NSC.

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<sup>1/</sup> From ODM General Statement, Operation Alert 1955, revised 27 April 1955.

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5. Specific Problems:

- a. To meet a real emergency if one develops during the course of the exercise;
- b. To convene the IAC if it becomes necessary to do so in support of NSC action; and
- c. To test arrangements made by and the facilities at the disposal of the intelligence community for coordinating its activities from relocation centers.

6. Real Emergency:

In the event of a real emergency requiring the IAC to meet during the 15-17 June exercise, the IAC will meet on call in Washington, at its regular meeting place.

7. Emergency Drill:

In the event the IAC is called upon to meet to act on a matter in support of the drill, the meeting will be convened by the Chairman either at the CIA relocation center or at the Defense relocation center, depending on the nature of the IAC action, the current location of the IAC members, and the time and place of the ensuing NSC meeting.

8. Testing Interagency Coordination:

In any event, the member agencies of the IAC will conduct some item of IAC business at the representatives' level to test communications between the relocation centers of the IAC agencies and the CIA relocation center, and the availability of intelligence materials available at relocation centers. The test will be held on 16 June, at a time and on a subject to be announced approximately 24 hours in advance of the required action.

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9. Resolution of Operational and Procedural Problems:

Telecommunications and courier service will be used to the maximum extent. Only important matters which cannot be resolved by IAC representatives will be brought before the IAC.

10. Validity of Existing Directives:

All existing directives and agreements will be maintained in force consistent with the new situation. For example, in the preparation of national intelligence estimates, the procedure outlined in DCID 3/5 will be followed insofar as possible, though emphasis will be put on getting access to documents already within the possession of departmental contributors and on oral contributions.

11. Role of IAC Subcommittees:

No special exercise is planned for the various IAC subcommittees though action matters may be referred to the Chairman of the following:

- a. JAEIC
- b. NIS
- c. IPC
- d. EIC
- e. SEC
- f. Watch Committee

12. Liaison Arrangements:

Members of the IAC will, as feasible, station representatives for liaison purposes with the Chairman, at the CIA relocation center. The Director of Central Intelligence will be prepared to station a representative at the relocation centers of the IAC members.

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13. Logistics:

- a. Each agency will be responsible for providing its own transportation to and from meetings which are called, and for delivering action or information papers which it originates.
- b. Facilities for the conduct of meetings will be provided by CIA at its relocation center, and the Joint Staff at its relocation center.

14. IAC Action:

IAC action may be initiated by written communication, messenger, or telecommunication to or from the Chairman or the Secretary.

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CONFIDENTIAL**COMMUNICATIONS FACILITIES, "OPERATION ALERT 1955"**

The Office of Communications will provide the facilities and personnel necessary for communications support to CIA's participation in Operation Alert. This will involve augmentation of operations at the Alternate Signal Center [ ] and establishment of a subsidiary signal center operation at [ ] which for purposes of this exercise will be the command site for all Agency elements.

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Circuits will be available for cable traffic (with appropriate cryptographic protection) between [ ] and Washington and between [ ] and the relocation sites of all the vital government agencies. Both landline and radioteletype will be used. Telephone communication via the Inter-Agency Microwave Network will be available to the several critical agencies in this network. Because microwave voice circuits are not a secure means of communication, use of this medium will be limited to essential high-echelon contacts. Contact with non-sensitive government agencies at their relocation sites is available by long distance telephone or by cable through High Point.

25X1A

In addition to providing normal communications facilities, the Office of Communications will have a group of staff personnel at [ ] to resolve such communications problems as may arise in connection with the play of the DD/I and DD/P exercises.

25X1A

The procedure for using communications facilities at High Point will be as directed by the authorities at that station. Trained communications personnel will be available there to serve all users in accordance with the established regulations applicable to the emergency communications network. Mr. [ ] liaison assistant to the Director, has been briefed on this procedure by officials of the Office of Communications.

25X1A

Operational personnel of the Office of Communications will be available at [ ] to serve all participants in the exercise at that station. Calls and requests for communications facilities should be made only through them and with their assistance.

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CABLE SECRETARIAT PARTICIPATION IN "OPERATION ALERT 1955, JUNE 15, 16 and 17"

As soon as is possible following the Alert, a Cable Secretariat, staffed by four (4) members of the Emergency Force, will be established in [ ] at the Agency's relocation site. Mr. [ ] Executive Officer, Cable Secretariat, will be in charge of this group. His mission is to perform such normal Cable Secretariat functions as may be required by the Director and Deputy Director (if present) and by such Agency elements as are relocated and functioning from [ ]

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At Headquarters, the Cable Secretariat will perform its usual Clandestine Services Duty Officer function for DD/P and will make regular cable dissemination to all normal cable recipient offices throughout the duration of the exercise, and in addition will:

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a. For DD/I [ ]

- (1) Provide the CIA Watch Officer at Headquarters with one extra copy of cables disseminated to DD/I for dispatch by Agency courier to [ ]

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NOTE: The DD/I cables referred to are those furnished to DD/I at the time initial distribution is made in compliance with [ ] dated 2 July 1954. Such cables are defined in the Notice as: "Cables which contain intelligence but do not contain sensitive operational information...."

- (2) Provide the CIA Watch Officer at Headquarters with one extra copy of cables disseminated to OCI for dispatch by Agency courier to [ ]

25X1A

- (3) Arrange for electrical transmission to [ ] and OCI cables warranting such handling, including non-CIA cables where such transmission is requested by OCD/CB.

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b. For DD/P [ ]

- (1) Provide continuous Clandestine Service Duty Officer coverage to the DD/P Complex with respect to handling and dissemination of simulated cable traffic. In this connection, it is understood that simulated traffic will

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not be transmitted overseas nor will formal dissemination  
of this material be made at Headquarters or ☐ 25X1A

- (2) Make such informal dissemination of simulated cable  
traffic as may be required, if sent and received  
electrically.

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**LIST OF NON-CIA PARTICIPANTS IN "OPERATION ALERT"**

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# Ada Tyrrell

# Eleanor Lowery

# Jeannine Markley

# Frances Wetmann

# Mary McBride

# Marie E. Stern

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EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF DEFENSE MOBILIZATION  
Washington 25, D. C.

June 6, 1955

Honorable Allen W. Dulles  
Director  
Central Intelligence Agency  
Washington 25, D. C.

Dear Mr. Dulles:

Dr. Flemming has requested me to send you the enclosed instructions regarding your participation in the Interim Assembly during Operation Alert 1955.

I would like to call your attention particularly to Page 4 which requests that you notify us as soon as possible of the names of your liaison assistant and chauffeur, if any. After these names are received, the liaison assistants will be invited to a meeting at which they will have an opportunity to ask additional questions on the Interim Assembly and their own participation in the entire exercise.

Sincerely yours,

Willard S. Paul  
Lt. General, USA (Ret.)  
Assistant to the Director  
for Plans and Readiness

Enclosure

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